

Town of Roachdale
Town Hall Meeting Room; 205 N Indiana Street, Roachdale, IN 46172
March 12, 2019 Town Council
Regular Meeting Minutes

The Roachdale Town Council held their regularly scheduled monthly meeting on Tuesday, March 12, 2019, 7:00 p.m. at the Roachdale Town Hall Meeting Room, 205 N Indiana Street, Roachdale, Indiana.

President Zach Bowers called the monthly meeting to order after recognizing that the agenda was posted pursuant to the Indiana Open Door Law and that a quorum was present.

Council Members Present: Zach Bowers, Holly Cook, Kevin Cook

Council Members Absent: None

Clerk-Treasurer, Town Superintendent

Guests per sign-in sheet

- I. Approval of Minutes – President Zach Bowers presented the February 12, 2019 Regular Meeting Minutes. Motion by Holly Cook, second by President Zach Bowers, Kevin Cook abstained, motion passed, to approve the February 12, 2019 Regular Meeting Minutes as presented.
- II. Approval of Claims 02/13/2019 – 03/12/2019. Motion by Holly Cook, second by Kevin Cook, vote unanimous, to approve Claims 2/13/2010 – 03/12/2019 as presented.
Approval of Payroll 02/13/2019 – 03/12/2019. Motion by Kevin Cook, second by Holly Cook, vote unanimous, to approve Payroll 02/13/2019 – 03/12/2019 as presented.
- III. January 2019 Bank Reconciliations and Financial Statements
President Zach Bowers presented the January 2019 Bank Reconciliations and Financial Statements as prepared by Char's Accounting Services as part of our Internal Control. Motion by Holly Cook, second by Kevin Cook, vote unanimous, to approve the January 2019 Bank Reconciliations and Financial Statements as presented.
- IV. Public Comment:
Public Comment time was provided, however, there were no comments made.
- V. Old Business
 - A. Community Crossings Bid Award – Jon Craig, Midwestern Engineers, Inc. stated that after reviewing the bids that were opened at the February 12, 2019 Town Council Meeting, two errors were found within the Bid Tab Summary. Both errors were associated with City Wide Paving, Inc. Based upon the bids received, the bid of Midwest Paving was the apparent low bidder after tabulation checks, in the amount of \$399,996.00. Based upon their recommendations, work history, bid information and successful reference checks, and after consulting with Town Attorney Peebles, Midwestern recommends consideration of award as the low and responsible bidder to Midwest Paving. Motion by President Zach Bowers, second

- by Kevin Cook, vote unanimous, to accept the bid of Midwest Paving upon the recommendation of Midwestern Engineering, Inc. after review of bids submitted.
- B. Property Cleanups – Attorney Peebles will file on the Bruce and Tammy Donaldson property for a court date soon.
 - C. Community Building Update – Debbie gave an update on the progress that had been made to date on the building and roof.
 - D. Golf Cart Ordinance – President Zach Bowers presented three sample ordinances from Attorney Peebles for the Council to review and bring back to the April 9th Council Meeting. Holly Cook stated that she did not have problems with golf carts and atvs as long as parameters are in place. Holly also stated she does not think the owners should have to register with the town and questioned if they should be required to have red lights and decals. President Zach Bowers stated that he thought they should at least be required to have a slow moving vehicle sign and not be allowed in the town park. President Zach Bowers stated that he thought the new ordinance should state that the number of passengers be limited to the seating on the vehicle, that traffic laws be obeyed and said that some towns did require the owners to register the vehicle. President Zach Bowers stated that he will give a generalized list of suggestions to Attorney Peebles in order to prepare the new ordinance. President Zach Bowers said that he thought the ordinance should also state that the driver must be a licensed driver. Holly Cook stated that she liked Waynetown's current ordinance and would like for the owners to have a card on file that states their name, number and address. Debbie stated that she thought Marshal Lepine had done a good job of taking care of previous issues regarding golf carts.

III. New Business

- A. Ordinance 2-2019 An Ordinance Re-establishing the Cumulative Capital Development Fund Under Indiana Code 36-9-15.5. Debbie explained the need for the ordinance and President Zach Bowers read the proposed ordinance. Motion by Kevin Cook, second by Holly Cook, vote unanimous, to approve Ordinance 2-2019 An Ordinance Re-establishing the Cumulative Capital Development Fund Under Indiana Code 36-9-15.5 as presented.
- IV. Town Marshal Items – President Zach Bowers presented Marshal Lepine's monthly report in his absence. The vehicle behind the barber shop has been removed. The past due ordinance violation for Jesse Barker was filed by Attorney Peebles today and the past due ordinance violation that was filed against Kayla Gregg will be updated. Motion by President Zach Bowers, second by Kevin Cook, vote unanimous, to have Attorney Peebles file the past due ordinance violation against Robert Heller. President Zach Bowers presented quotes for AEDs from Cardiac Science and stated that these AEDs are the ones that are used by the Indiana State Police, the Putnam County Sheriff's Department, and the Greencastle Police Department. President Zach Bowers stated that the AEDs quoted do not require pads and that he prefers that the Town purchases new AEDs instead of refurbished ones as previously presented by Marshal Lepine. President Zach Bowers also stated that he preferred the quote that was \$1,249.00 per AED since it was easier to use and included an eight year warranty. Motion by Kevin Cook, second by Holly Cook, vote unanimous, to purchase 2 G5A-80A-P AEDs for a total cost of \$2,498.00. President Zach Bowers will order the new AEDs. President Zach Bowers reported that he had talked to Deputy Marshal Owen Richardson and he is definitely not interested in attending the Tier 2 Academy and does want to stay with the Department as the paid Deputy Marshal until August and then move to Unpaid Reserve Deputy. President Zach Bowers expressed concern on what would happen if Marshal Lepine found a qualified Deputy Marshal candidate before

August and if Deputy Richardson could be moved to Unpaid Reserve then based on Marshal Lepine's recommendation at the time. Deputy Richardson hopes to be hired by a local Department and still remain as an Unpaid Reserve with Roachdale. President Zach Bowers stated that that would be between Deputy Richardson and Marshal Lepine. Holly Cook stated that Marshal Lepine wanted to keep Deputy Richardson until August and she felt Marshal Lepine should tell Deputy Richardson that he would be kept as the Deputy Marshal until August knowing if Deputy Richardson got a job or Marshal Lepine found a qualified candidate, Deputy Richardson would lose his spot as Deputy Marshal. Kevin Cook said that he felt we should let the situation play out and not make a decision at this time. Marshal Lepine had asked if Deputy Richardson would continue to be paid as Deputy Marshal until August and Kevin Cook stated that he would agree to that as long as no replacement had been found. President Zach Bowers stated that he had asked Marshal Lepine if he planned to keep Deputy Richardson as Unpaid Reserve after August and he stated that he does.

- V. Utility Superintendent Items – Superintendent Miller stated that the security cameras that were approved at the February 12, 2019 Town Council Meeting have been installed. Superintendent Miller stated that Midwestern Engineers would be back in town on Thursday to troubleshoot the flow monitors as they had had technical issues with two of them. Superintendent Miller reported that the rubber roof at the Wastewater Treatment Plant had been patched and needs a new roof. Superintendent Miller has received one quote from TJD Roofing in the amount of \$4,789.00 and had contacted two additional vendors with no response. Holly Cook questioned why it required a rubber roof and Superintendent Miller explained that it had to do with the number of items that were coming through the roof. Motion by President Zach Bowers, second by Holly Cook, vote unanimous, to approve the a new rubber roof for an amount not to exceed \$4,789.00 after Superintendent Miller attempts to get an additional quote. Superintendent Miller asked if there was an update on his mower request at the February 12, 2019 Town Council Meeting and Holly Cook stated that she had not had a chance to review the mowers presented and to do a comparison between a new and refurbished mower. The item will be presented at the April 9, 2019 Town Council Meeting.
- VI. Clerk – Treasurer Items – Debbie presented adjustments totaling \$614.91 for approval. Motion by Kevin Cook, second by Holly Cook, vote unanimous, to approve the adjustments as presented. Debbie asked if the Council would consider having the Community Cleanup Day May 18th instead of the third Saturday in September as we have done in the past. Motion by President Zach Bowers, second by Holly Cook, vote unanimous, to have the Roachdale Community Cleanup Day on May 18th with six dumpsters provided. President Zach Bowers asked if the new playground equipment had been ordered and Debbie stated that she had not been able to find another company with a lower price on the equipment that was approved at the February 13, 2019 Town Council Meeting so she will proceed with the order.
- VII. Items from Town Council Members
 - Kevin Cook – no items.
 - Holly Cook – no items.
 - President Zach Bowers – no items.

Motion by President Zach Bowers, second by Kevin Cook, vote unanimous, to adjourn the meeting at 7:51 p.m.

TOWN COUNCIL:

J. Zachary Bowers, Council President

Holly Cook, Council Member

Kevin Cook, Council Member

Attest:

Debbie Sillery, Clerk-Treasurer