

**Town of Roachdale**  
Town Hall Meeting Room; 205 N Indiana Street, Roachdale, IN 46172  
October 10, 2017 Town Council  
Regular Meeting Minutes

The Roachdale Town Council held their regularly scheduled monthly meeting and 2017 Budget Public Adoption on Tuesday, October 10, 2017, 7:00 p.m. at the Roachdale Town Hall Meeting Room, 205 N Indiana Street, Roachdale, Indiana.

2018 Budget Adoption – Motion by Holly Cook, second by Kevin Cook, vote unanimous, to adopt the 2018 Budget as presented.

President Zach Bowers called the monthly meeting to order after recognizing that the agenda was posted pursuant to the Indiana Open Door Law and that a quorum was present.

Council Members Present: Zach Bowers, Holly Cook, Kevin Cook

Council Members Absent: None

Clerk-Treasurer, Town Marshal, Town Superintendent, Town Attorney

Guests per sign-in sheet

- I. Approval of Minutes – September 12, 2017 Executive Session Memorandum – Motion by Kevin Cook, second by Holly Cook, vote unanimous, to approve the Memorandum of Executive Session for the Executive Session held on September 12, 2017. President Zach Bowers presented the September 12, 2017 Regular Meeting Minutes. Motion by Kevin Cook, second by Holly Cook, vote unanimous, to approve the September 12, 2017 Regular Meeting Minutes as presented.
- II. Approval of Claims 9/13/2017 – 10/10/2017. Motion by Kevin Cook, second by Holly Cook, vote unanimous, to approve Claims 9/13/2017 – 10/10/2017 as presented. Approval of Payroll 9/13/2017 – 10/10/2017. Motion by Kevin Cook, second by Holly Cook, vote unanimous, to approve Payroll 9/13/2017 – 10/10/2017 as presented.
- III. Public Comment  
Public comment time was provided, however, no comments were made.
- IV. Old Business
  - A. Roachdale Storm Water Project Update – Town Engineer Ken Smith presented the As Built for the Storm Water Project and the recent Wastewater Project. Ken stated that one set of baffles needed to be installed to meet the requirements for the IDEM Agreed Order at the Wastewater Treatment Plant.
  - B. Community Crossing Matching Grant Fund Award – President Zach Bowers stated that all of the projects submitted were approved and the Town received a total of \$496, 710.75. The

Town's match for the project will be 25%. Ken stated that we will advertise and award the bid in 2018 and work will begin in the spring.

- C. Property Clean Ups – Town Attorney David Peebles stated that the court date for the Ruby Bell property is October 31<sup>st</sup>. Marshal Mahoy presented an update on notices that were served by Deputy Adrian Lepine.

V. New Business

- 1. Building Permit 21-2017 - 6 Westview Drive - President Zach Bowers stated that the permit had been tabled and more information had been requested from the owner and was never provided. President Zach Bowers stated the Plan Commission voted unanimously to forward an unfavorable recommendation to the Town Council after concerns had been addressed regarding the validity of the neighbors' signatures for attaching to their fencing. Holly Cook asked if the Council went ahead and approved the permit for the fence and the neighbors did not want the fence touching theirs if the fence would have to be removed. President Zach Bowers stated that the fence would have to be removed if she did not have written permission from her neighbors. Kevin Cook stated that the neighbors would need to agree for her to connect to their fences. President Zach Bowers stated that the Plan Commission had requested signatures from the neighbors and he had called the owner and requested further documentation which was not provided. Town Attorney Peebles stated that the Council could confirm the Plan Commission's vote, over ride the Plan Commission, or approve the permit with the stipulation that the permit would be rescinded and the neighbors fences restored back to the original condition if the neighbors did not agree to the owner attaching to their fencing. Town Attorney Peebles asked whose responsibility it was to get the signatures and President Zach Bowers said that the Plan Commission thought the owner should. After further discussion on the validity of the signatures, motion by Kevin Cook, second by Holly Cook, President Zach Bowers against, to approve the fence contingent on if all three of the neighbors gave approval, if not permit will be rescinded and neighbors' fences will be restored to original condition. The property owner will be responsible for all expenses to remove and repair the neighbors fences to their original condition. Building permit will be good for 90 days from today to begin construction.  
Building Permit 23-2017 102 E Forest Home Street – President Zach Bowers stated that the Plan Commission voted unanimously to send the permit to the full council for approval. Motion by Holly Cook, second by Kevin Cook, vote unanimous, to approve the Plan Commission's recommendation for Building Permit 23-2017 102 E Forest Street. Building permit will be good for 90 days from today to begin construction.  
Building Permit 24-2017 304 E Grove Street – President Zach Bowers stated that the Plan Commission voted unanimously to send the permit to the full council for approval. Motion by Kevin Cook, second by Holly Cook, vote unanimous, to approve the Plan Commission's recommendation for Building Permit 24-2017 304 E Grove Street. Building permit will be good for 90 days from today to begin construction.  
Building Permit 28-2017 311 E Grove Street – President Zach Bowers stated that the Plan Commission voted unanimously to send the permit to the full council for approval. Motion by Kevin Cook, second by Holly Cook, vote unanimous, to approve the Plan Commission's recommendation for Building Permit 28- 2017 311 E Grove Street. Building permit will be good for 90 days from today to begin construction.
- 2. Larry Tippin, CPA – Financial and Accounting Consultation Services Agreement – Clerk-Treasurer Debbie Sillery stated that during the recent State Board of Accounts audit it was

- identified that the town's capital asset records had not been maintained by the previous Clerk-Treasurer as required. Debbie recommended that the Town enter into a contract with Larry Tippin, CPA and former State Board of Accounts Auditor, to bring the records up to date as required. Motion by Kevin Cook, second by Holly Cook, vote unanimous, to approve Larry Tippin, CPA – Financial and Accounting Consultation Services Agreement as presented.
3. Ordinance 9-2017 – An Ordinance for Additional Appropriations for Fiscal Year 2017. Debbie explained that the ordinance was needed in order to allow the Town to spend their Rainy Day Funds. Motion by Kevin Cook, second by Holly Cook, vote unanimous, to approve Ordinance 9-2017 An Ordinance for Additional Appropriations for Fiscal Year 2017 in the amount of \$205,705.00 as presented.
  4. 2018 Salary Ordinance – Motion by President Zach Bowers, second by Holly Cook, vote unanimous, to table the 2018 Salary Ordinance.
- VI. Town Marshal Report – Marshal Mahoy stated that Papa John's Pizza will be doing a fundraiser for the Police Department/Roachdale Community Watch on October 11<sup>th</sup> at the park. In addition, the Waynetown Police Department will also have a drunken driving simulator the same night. Marshal Mahoy reported that the new speed radar sign was doing a good job of slowing drivers down in front of the school. Marshal Mahoy addressed recent problems with some juveniles in town and encouraged the community if they see something to immediately report it or take a picture and send it to Marshal Mahoy. Holly Cook asked what the procedure was if someone was banned from the park for bad behavior and Marshal Mahoy explained the process. President Zach Bowers stated that the more documentation the police department has the more it helps to get the situation with the juveniles under control. Marshal Mahoy stressed that he wants kids to have fun, but we do have some that are getting out of control. Attorney Peebles stated that the law states that parents can be sued for damages caused by their children and that this may get the parents attention. President Zach Bowers asked if an ordinance violation could be added to the sign at the park to address activity at the park after posted closing times.
- VII. Town Superintendent Items – Superintendent Ronnie Campbell asked for time off for the week of October 23<sup>rd</sup> as discussed prior to his employment. Motion by President Zach Bowers, second by Holly Cook, vote unanimous, to approve the time off request. Superintendent Campbell stated that the backhoe has quite a bit of wear and tear and the engine is not sounding good, he will call Case Equipment to have them look at it. President Zach Bowers presented a quote from Service Pump and Machine in the amount of \$2,489.00 to repair the Homa pump versus \$4,271.00 for a new pump. Contracted Operator, Scott Creager, Utility Management and Construction, recommends that the pump be replaced. Motion by Holly Cook, second by Kevin Cook, vote unanimous, to approve the purchase of a new Homa pump from Service Pump and Machine in the amount of \$4,271.00
- VIII. Clerk-Treasurer Items – Debbie presented the utility adjustments for the month of October 2017. Motion by Kevin Cook, second by Holly Cook, vote unanimous, to approve the adjustments as presented. Debbie gave an update on the recent Community Clean Up Day and stated that she thought the turnout was low due to the extreme heat.
- IX. Items from Town Council Members  
President Zach Bowers – The Plan Commission will have a Special Meeting later this month to address recent concerns. Kathy Asher asked if there were still enough members to have a

Plan Commission and President Zach Bowers stated that there are enough members to still have a quorum. Kathy Asher asked if the meeting would be published and President Zach Bowers replied that it was required by law that it was.

Holly Cook – no items

Kevin Cook – no items

Motion by President Zach Bowers, second by Holly Cook, vote unanimous, to adjourn the meeting at 7:53 p.m.

TOWN COUNCIL:

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J. Zachary Bowers, Council President

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Holly Cook, Council Member

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Kevin Cook, Council Member

Attest

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Debbie Sillery, Clerk Treasurer